



Civic Engagement Fellow
Latino Community Foundation
July, 2018 – December 15, 2018

Are you ready to learn, grow, and work in a dynamic, fun, innovative Foundation committed to social change? Are you willing to be challenged and be on the cutting edge of a new model for philanthropy, advocacy, and community engagement? Are you looking to dig deeper, have an impact, be inspired and inspire others? Then consider this opportunity the right one for you!

ABOUT THE LATINO COMMUNITY FOUNDATION (LCF)

The Latino Community Foundation (LCF) exists to unleash the power of Latinos in California. We fulfill our mission by building a movement of civically engaged philanthropic leaders, investing in Latino-led organizations, and increasing political participation of Latinos in California. LCF is at a pivotal stage in its growth and is actively expanding its programs across the state. LCF is working to scale the largest network of civically engaged Latino philanthropists, and build the California Latino Agenda to advance policies that will ensure families and youth have equal opportunities to reach their fullest potential.

ABOUT THE FELLOWSHIP

One of LCF's key pillars is to build civic and political power for Latinos in California. The policy work at LCF focuses on elevating Latino leaders and community voices across all policy levels, and supporting on-the-ground solutions advancing civic action. 2018 is a consequential year for California's Latino Community. The 2018 Midterm Elections and the preparations for the 2020 Census are opportunities for LCF to organize and mobilize California's Latino community.

The Latino Community Foundation (LCF) **Civic Engagement Fellowship** provides talented Latino leaders an opportunity to build their skills on the frontlines of social change. The Fellow will have the opportunity to explore the nexus of philanthropy, nonprofit advocacy, and social impact.

LCF seeks a dynamic and strategic leader to join our policy team. The Fellow will 1) learn about philanthropy's role in policy advocacy; and 2) obtain first-hand experience working for a grantmaking institution advocating for solutions that have tangible, enduring impact on Latino children and families. Consistent with LCF's values of trust, hope, and leading from a place of strength, the Fellow will be a part of historic effort to change the Latino narrative by mobilizing Latino civic engagement during a critical moment in our Nation's history.

The Fellow will report to the Policy Director. The Fellowship will be employed over a 20-week period (July-December 15, 2018) and would work between 20-25 hours/week. **This is a paid-fellowship.**

KEY RESPONSIBILITIES:

Working with the Policy Director, the Civic Engagement Fellow will:

- Support a youth-led voter engagement campaign for the 2018 Midterm Elections;
- Develop voter guide for the 2018 Midterm Elections, with a focus on the Latino community;
- Monitor developments on the 2020 Census and lay the groundwork for a series of advocacy fact sheets on the importance of the next census;

- Research data and statewide policies impacting Latino families and help inform internal and external audiences;
- Support Community Conversaciones Speaker Series event planning and execution;
- Support communication efforts through social media by posting relevant research and sharing LCF grantee impact;
- Research grants and other funding opportunities to expand our work; and
- Other opportunities to support the impact of the policy work

QUALIFICATIONS:

- Deep knowledge and interest in building power in Latino communities;
- Strong research and writing skills;
- Bilingual is a big plus;
- Experience with event planning is preferred;
- Background in civic engagement, policy, and Latino issues;
- Undergraduate or Graduate Students are welcome to apply!
- Fun and ready to contribute to strengthen LCF

TO APPLY:

Please email resume and a cover letter explaining why you are the right fit for this unique five-month opportunity to Christian Arana, Policy Director at carana@latinocf.org.

The Latino Community Foundation (LCF) is proud to be an Equal Opportunity Employer. Employment with LCF is based solely on qualifications and competence for a particular position, without regard to race, color, ethnic or national origin, age, religion, creed, gender, sexual orientation, disability, or marital, military. We strongly encourage people of diverse backgrounds to apply.