



Central Valley Philanthropy Fellow

Are you ready to be challenged and inspired to make a big difference in the Central Valley? Do you want to be part of an organization that puts love, culture and people at the center of its work? Are you interested in helping to build a new model of people powered philanthropy? If the answers are yes--- apply to be our next Philanthropy Fellow! Be the change you wish to see in the world.

ABOUT THE LATINO COMMUNITY FOUNDATION

The Latino Community Foundation (LCF) exists to unleash the power of Latinos in California. We fulfill our mission by building a movement of civically engaged philanthropists, investing in Latino nonprofits and increasing political participation of Latinos in California. Currently, LCF is working to scale the largest network of Latino Giving Circles in the nation, support the growth of grassroots nonprofits through the innovative work of the 1st ever Latino Nonprofit Accelerator, and advance a California Latino Agenda, a policy platform to ensure a bright future for all Latino families.

To support our exciting work, LCF is seeking a strategic, passionate, driven leader to advance the goals of the Latino Giving Circle Network® (CVLGC) in the Central Valley. With more than 70 members, the CVLGC is the largest giving circle in our network of 20 Giving Circles with 475 active members across the state. Our members are united by a shared sense of justice and generosity, together they are re-writing the narrative of how Latinos engage in Philanthropy.

ABOUT THE FELLOWSHIP

The Philanthropy Fellow will have an opportunity to deepen the engagement of our members in the Central Valley and to align all LCF programming in the region. To date, the Central Valley Latino Giving Circles have awarded over \$270,000 in grants to grassroots Latino-led non-profits working on the frontlines of social change.

This is a 10-month, part-time, paid Fellowship supported by the Latino Community Foundation. The fellow will report to Adriana Saldivar, Program Manager of the Latino Community Foundation and receive mentorship from Masha Chernyak, the Vice President of Programs and Policy.

THE CANDIDATE

The Philanthropy Fellow will have deep roots in the Central Valley and a passion for our mission of unleashing the power of Latinos in California. The Fellow will work with the leadership of the Latino Giving Circles and LCF staff to ensure engagement and successful growth of the Giving Circles. Working alongside staff, Giving Circle members, and nonprofit grantees, the fellow will have a unique and powerful opportunity to learn and support visionary leaders.

KEY RESPONSIBILITIES:

- Promote and assist in scheduling activities of the Central Valley Latino Giving Circle (CVLGC), the Stanislaus Community Latino Giving Circle (SCLGC), and the Kern County Latino Giving Circle (KCLGC) that may include luncheons, networking events and meetings;

- Work closely with each of the LGCN committees to facilitate communication and alignment;
- Help donors build relationships with their grantees by organizing several site visits;
- Support Adriana in planning and executing LCF events in the Central Valley- related to the Giving Circles or the “Roots of Latino Power” Initiative.
- Work with LCF staff to maintain Giving Circles database that allows for efficient tracking of member information and payment status;
- Seek opportunities to promote the work of the Giving Circle in various networks with the goal of strengthening the membership of the Latino Giving Circles; Support Giving Circle social media efforts including the group’s presence on Facebook, Twitter, Instagram, and others;
- Build a personal reputation as a respected, confident champion of the Giving Circle’s efforts and serve as an ambassador of the Latino Community Foundation’s vision for change.
- Other duties as assigned.

QUALIFICATIONS:

The desired candidate will have these qualities:

- Excellent communication and listening skills, and passion for writing / storytelling
- Energetic, fun, flexible, and proactive leader who anticipates future needs
- Mature individual with a positive attitude and desire to build authentic relationships
- Self-motivated leader who can see an idea from start to finish
- Reflective and thoughtful about their own personal development
- Spanish language fluency is a plus but is not required to succeed in this role

TO APPLY:

Please email the following documents by Friday, January 25, 2019 to Adriana Saldivar at asaldivar@latinocf.org with subject heading “Central Valley Philanthropy Fellow”.

- Resume
- Cover letter (2-page max) explaining why you are the right fit for this position
- One original writing sample of at least 250 words
- At least two references (name, title, email, phone number, and your relationship to them)

The Latino Community Foundation (LCF) is proud to be an Equal Opportunity Employer. Employment with LCF is based solely on qualifications and competence for a particular position, without regard to race, color, ethnic or national origin, age, religion, creed, gender, sexual orientation, disability, or marital, military. We strongly encourage people of diverse backgrounds to apply.